Year: Choose an item. 4-H Age: Choose an item.

My Project is: Choose an item. Years in Project: Choose an item.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Goals**  Write your goals at the beginning of the 4-H year. Include goals in learning, leadership, and citizenship; including all you want to do, learn and accomplish in the project. | | | | | | | | | |
| What are your goals? | | | | | Will Do Myself | Will Need Help | | Check if Accomplished | |
| *Example: Learn how to make a chocolate cake from scratch* | | | | |  | *X* | | *X* | |
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| **Project Presentations**  *(Permanent Record Section 2)* (Demonstrations, Project Talks, other Communications) | | | | | | | | | | |
| Date | | Title/Description | | | Location/Event | | | Audience # | | |
| *1/1/16* | | *“3, 2, 1 Blast Off with Space-Tech”, Demonstration* | | | *4-H Club Day* | | | *12* | | |
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| **Project Learning Experiences**  *(Permanent Record Sections1, 2 and/or 3)*  Include project meetings/workshops, shows, concerts, any learning experiences related to the project | | | | | | | | | | |
| Date | | | What I Did | What I Learned | | | | | | |
| *10/15/16* | | | *Attended Visual Arts project meeting* | *Proper way to use leading lines on a drawing* | | | | | | |
| date | | | Click here to enter text. | Click here to enter text. | | | | | | |
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| **Project Leadership**  *(Permanent Record Section 1 and/or 3)*  Include all 4-H committees, offices, action teams, or any leadership related to your project. Leadership is having major responsibility for guiding the planning and carrying out of an activity to help a group attain its goal. Skills could include teaching another person or a group skills or information and includes organizing or coordinating an activity, event, or meeting, selecting and preparing materials, and selecting presenters. Keywords showing leadership include: plan, facilitate, conduct, teach, guide, lead, etc…  Local (L), County/District (C/D), Area/Regional (A/R), State (S), National (N) | | | | | | | | | | |
| Date | | | What I Did | | | | | | | Level |
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| **Project Citizenship**  *(Permanent Record Section 3)*  Include all 4-H citizenship and service related to your project. Citizenship means helping out in your community, serving others and doing things for other people without pay or compensation. The primary goal is to benefit someone else.  Local (L), County/District (C/D), Area/Regional (A/R), State (S), National (N) | | | | | | | | | | |
| Date | | | What I Did | | | | | | | Level |
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| **Project Financial Journal**  *(Permanent Record Sections 2 & 3)*  Income is all the money you receive from the sale of products, services and premiums for this project. If actual sales are not made, estimate a value of your project. Expenses are all the items you paid to support this 4-H project. If actual expenses are unknown simply make estimates or state what you did in terms of financials, without using actual values. | | | | |
| Date | | Description/Item/Purpose | Income/Value | Expense |
| *6/30/16* | | *6 photo mount boards for fair photos* |  | *$12* |
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**Total Income/Value: $**\_\_\_\_\_\_\_\_\_\_

Most projects will not generate a profit, which is ok!!! Almost everything we do within a project has cost or values associated with it. This section is designed to help you realize cost and value within the project. A loss does not reflect the value of your project; it is more about the skills learned, responsibility gained and growth as a young person. This section isn’t about profit or loss, but rather the life skill of record keeping!

**Total Expenses: $**\_\_\_\_\_\_\_\_\_\_

**Profit (+) or Loss (-): $**\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Exhibits**  *(Permanent Record Section 2 and/or 4)*  Community events, tours, school events, shows and any other place you share project work. This is more than fair exhibits. | | | |
| Date | Exhibit(s) | Event/Location | Placing/ Recognition |
| 09/09/16 | Wildlife educational display | Kansas State Fair | Red |
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**4-H PROJECT STORY & PHOTOS**

*IF you are age 10 or older, a separate project specific story should be attached on a separate sheet of paper (no more than six (6) pages) telling about your project. Talk about why you chose the project, experiences, goals, challenges, successes, field trips, activities, income/expense, project meetings, tours, presentations given, accomplishments, things you hope to try next year, etc... Please use at least 10 point font, single side of paper. You may also include up to three (3) pages of photos. Photos should be on white paper, single sided, no more than six (6) photos on a page and have captions describing what is happening in photos. 7 -9 year olds may attach a project story with photos or simply complete the Project Reflection below. Supporting photo pages for 7-9 using Project Reflection section, encouraged.*

**Project Reflection:** (To be used by 7-9 year olds **instead** of a separate 4-H project story. 4-H members age 10 & older **may** complete this section in addition to an attached project story.)

1. **The favorite part of my project was**…\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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2. **The part of my project that I am proud of is**…\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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3. **The most difﬁcult part of the project was**…\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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4. **The most important thing I learned in this project was**…\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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5. **Next year I want to**…\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Ways you received help this year included**: (Check all that apply)

|  |  |
| --- | --- |
|  | Attended project training (project meetings/project fairs) offered at the Club, District, Area, or State level. |
|  | Guidance from a 4-H leader, guest presenter or adult. |
|  | Use of printed, audio or video resources (CCS, resources on [www.meadowlark.k-state.edu/4-h](http://www.meadowlark.k-state.edu/4-h), other…) |
|  | Own knowledge |
|  | Help from friends/other youth |
|  | Other (describe) |

**Member Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kansas State University Agricultural Experiment Station and Cooperative Extension Service

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