Kansas 4-H Volunteer Screening Process

Types of 4-H Volunteers

Volunteer: Non-paid representative of Meadowlark Extension District, who provides service.

NOTE: All three types are encouraged to create a “family” account on Kansas 4HOnline for communication.

Direct Volunteer
Adult or teen with authority to independently plan and conduct educational experiences for youth OR volunteer whose position puts them in close, ongoing, interactions with youth.

EXAMPLES: club leader, project leader, camp counselor, event chaperone, judging coach, etc...

Episodic Volunteer
Volunteer helping with a single “episode” or activity, usually with registered volunteer present. This volunteer type is NOT required to complete Volunteer Screening, but may if they wish.

EXAMPLES: presenter, judge, guest speaker,

Indirect Volunteer
Volunteer who works with the Extension 4-H program, but not directly with youth. This volunteer type is NOT required to complete Volunteer Screening, but may if they wish.

EXAMPLES: PDC, Fair Board, Extension Board

Preferred Process Order

1. Volunteer Service Application completed and returned to Extension office with references listed  http://www.meadowlark.k-state.edu/4-h/volunteers.html

2a. Orientation (online or face to face) 2b. Face to Face Interview (with Extension Staff)

2c. Reference Check

3. Background Check: National Background Check (online release) & Kansas Child Abuse and Neglect Central Registry (form provided) (Extension

4. Data File Review (first Extension Staff then Volunteers Screening Committee)

5. Approval and Appointment by District Governing Body (notification sent from Extension

6. Annual Renewal & 4HOnline account

Volunteer is responsible for maintaining a 4HOnline account and annually renewing with Meadowlark Extension District